

How To Fill Out the Armored Combat Authorization Card Application

Please note that this form should only be filled out if the fighter needs a **new** Combat Authorization card sent to him/her. If the fighter already has a valid, unexpired card, please see the **Additional Weapons Forms Authorizations** section below. **New cards will not be sent out just to update weapon forms.**

APPLICANT INFORMATION

- ◆ Please print clearly. The information entered in this section will be used to type the fighter's legal and society names on the card, and to mail the card to the fighter.
- ◆ Please provide the **complete** mailing address. This should include the street or PO Box address, as well as the City, State or Province, and Zip or Postal Code. Failure to fill out this information clearly and completely may mean that the card will not reach the fighter.

AUTHORIZATION INFORMATION

- ◆ The authorizing marshal(s) should be sure to sign the authorization form.
- ◆ Only one marshal's signature is required if the fighter can send in his/her old/expired authorization card along with the form. Otherwise, two marshals signatures will be required. See the Minister of Lists Policy document for more information on this.
- ◆ **Be sure to circle all weapons forms that should appear on the authorization card.** Failure to indicate any weapons forms is the most common reason for delays in processing authorization card applications.
- ◆ The applicant must **either** fill in their membership card number and membership expiration date **or** sign and date the waiver. It is not necessary to do both.

TEMPORARY AUTHORIZATION CARD

- ◆ Be sure to fill out the temporary authorization card at the bottom of the page clearly and completely. This will be the fighter's only proof of authorization until his/her permanent card arrives. If the application form is lost, it may be the **only** proof available that the authorization did take place.
- ◆ In the 'Weapons Forms' area, check off **all** the same weapons forms that were circled on the form above – all the weapons forms that should be on the authorization card.

ADDITIONAL WEAPONS FORMS AUTHORIZATIONS

- ◆ **New cards will not be sent out just to update weapons forms.**
- ◆ If a fighter already has a valid, unexpired authorization card, marshals should simply record additional weapons forms on the back of that card, as the authorizations occur.
- ◆ Notification of these additional weapon forms authorizations should also be sent to me, using the form below:

Record of Additional Armored Combat Authorization

Fighter's Legal Name: _____
Fighter's SCA Name: _____
City: _____
State/Province: _____ Zip/Postal Code: _____
Authorizing Marshal I: _____
Authorizing Marshal II: _____
Authorization Date: _____
Authorization Card #: _____

Weapon Forms

(check all forms added to the card today)

Sword & Shield	<input type="checkbox"/>
Two Weapon	<input type="checkbox"/>
Spear	<input type="checkbox"/>
Polearm	<input type="checkbox"/>
Great Weapon	<input type="checkbox"/>
Combat Archery	<input type="checkbox"/>
Non Combat Participation	<input type="checkbox"/>